Department of Pediatrics
UNIVERSITY OF WISCONSIN
SCHOOL OF MEDICINE AND PUBLIC HEALTH

Resident Research & Development Proposal Guidelines

The Graduate Medical Education (GME) Research and Development (R&D) Committee

The GME R&D Committee is comprised of at six department of pediatrics (DOP) faculty members who represent the breadth of the department's divisions and research activities.

Resident R&D Award Funds

The Resident R&D Award supports DOP residents' research projects, including quality improvement (QI). Funds are awarded with the expectation that they will support activities leading to scholarly output, such as presentations, publications and/or grant applications. Proposals are accepted on an annual basis; applicants will be notified of funding decisions via email.

Eligibility Statement

All second-year residents whose principal commitment is with the DOP are eligible to submit a proposal for R&D funding. Applications must include at least one mentor whose primary appointment is with the DOP, and project outcomes must demonstrate a direct benefit to pediatric populations, medical care, medical education, and/or pediatric research.

Application Guidelines

1. The submission deadline will be strictly adhered to and applications received after the deadline will not be considered. Applications are due by December 31 at 11:59 pm of the application year.
2. Complete applications must be submitted via the DOP electronic submission system for GME R&D requests.
3. Projects must be achievable within a 12-month period; budgets should be based on 12 months of support.
4. Computers/tablets, faculty salary, and conference travel for professional development or presentation are not allowable expenses on Resident R&D funding.
5. Per campus regulations, projects requiring biosafety, IRB, and IACUC approvals must be approved by the applicable committee or review board before project activities or spending may commence.
6. Applications may request up to $2,500 total.

Application Review

Applications will be read and evaluated by members of the GME R&D committee. Review criteria will include feasibility, scientific merit, and overall grantsmanship. Based on these criteria, the committee will assign each application to one of the following 3 categories.

1. Awarded
2. Awarded-contingent: application merits funding, however, applicants must address feedback from committee prior to funds being released
3. Not funded: application may be revised and resubmitted based on individual discussions with the committee

Recipient Responsibilities

1. It is expected that all awardees will present a poster and/or an oral presentation at DOP's Research Week during the award year. This will typically be during the residents' PGY-3 training.
2. Submit a one-page research summary within 30 days of the award's end date. This summary should describe how the R&D funds enhanced the awardee's training and the research project. Include details of publications / abstracts submitted, presentations, and grant applications related to these funds.
3. Requests for an extension of award end date will be considered on a case-by-case basis. Projects may be extended for no more than 12 months. Any unspent funds at the end of the extension will be returned to the department.

Award start date: 1st day of the month after award notification is received.
Award end date: May 15 of the calendar year following award

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Fellow Research & Development Proposal Guidelines

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Fellow R&D Award Funds

The Fellow R&D award supports DOP fellows' research projects, including quality improvement (QI). Funds are awarded with the expectation that they will support activities leading to scholarly output, such as presentations, publications and/or grant applications. Proposals are accepted twice annually; applicants will be notified of funding decisions via email.

Eligibility Statement

All clinical fellows whose principal commitment is with the DOP are eligible to submit a proposal for R&D funding. Applications must include at least one mentor whose primary appointment is with the DOP, and project outcomes must demonstrate a direct benefit to pediatric populations, medical care, medical education, and/or pediatric research.

Application Guidelines

1. The submission deadline will be strictly adhered to and applications received after the deadline will not be considered. Applications are due by 11:59pm on June 30 or December 31 each year.
2. Complete applications must be submitted via the DOP electronic submission system for GME R&D requests.
3. Projects must be achievable within the fellowship graduation timeline.
4. Computers/tablets, faculty salary, and conference travel for professional development or presentation are not allowable expenses on fellow R&D funding.
5. Per campus regulations, projects requiring biosafety, IRB, and IACUC approvals must be approved by the applicable committee or review board before project activities or spending may commence.
6. Applications may request up to $5,000 total.

Application Review

Applications will be read and evaluated by members of the GME R&D committee. Review criteria will include feasibility, scientific merit, and overall grantsmanship. Based on these criteria, the committee will assign each application to one of the following 3 categories:

1. Awarded
2. Awarded-contingent: application merits funding, however, applicants must address feedback from committee prior to funds being released
3. Not funded: application may be revised and resubmitted based on individual discussions with the committee

Recipient Responsibilities

1. It is expected that all awardees will present a poster and/or an oral presentation at DOP's Research Week prior to fellowship graduation.
2. Submit a one-page research summary within 30 days of the award's end date. This summary should describe how the R&D funds enhanced the awardee's training and the research project. Include details of publications / abstracts submitted, presentations, and grant applications related to these funds.
3. Requests for an extension of award end date will be considered on a case-by-case basis. Projects may be extended for no more than 12 months. Any unspent funds at the end of the extension will be returned to the department.

Award start date: 1st day of the month award notification is received.
Award end date: completion of fellowship.