**TEMPLATE PROPOSAL/GUIDANCE \***

*\*to be adjusted based on funding agency guidelines*

**Summary/Background/Significance**

This is a place to highlight key studies that inform your study idea. Start with the key issue at hand and a statement of its importance. Then identify some key things that are known and transition to what is not known, which will lay the groundwork for your study purpose statement.

*Key tips:*

* *Cite any statement of fact or previous study*
* *If you have done work in this area, include this here with a statement such as “previous work by me/my group includes x and y and z.”*

**Purpose**

One sentence on the purpose of your study.

*Key tips:*

* *Use science power words such as “determine” , “test” or “evaluate”  
  Sometimes you need to write the aims before you can conceptualize the purpose statement.*

**Specific Aim 1:**

**Specific Aim 2:**

The specific aim(s) are the actual stated objectives/deliverables of your study. **Add a hypothesis** for each if this is appropriate to your study.

*For example*: If your study purpose is to understand the role of med students in outpatient primary pediatric care, your objectives may be to a) understand parent perspectives via interviews and b) survey providers for their views. This is a way to take your study purpose and link it to actual questions/issues you will answer/discover.

Aims may also represent different questions within a single study, *for example*, if you want to understand the role of parent perspectives of med student roles in primary pediatric care, you may have two aims such as a) to understand parent perspectives via interviews, and b) investigate of parent perspectives are different by parent gender.

*For a one-year study, you probably don’t want more than 2 or max 3 aims.*

**Research design/methods**: Here is where you provide a brief overview of your methods by aim. Be sure to address details by packing as much info into each sentence as possible. At minimum, people need to know the following:

* Study design: survey, interview, chart review, etc.
* Participants: Who, how many, how you will recruit
* Measures: Survey measures, lab tests, interview questions
* Analysis approach: How will you use the data you collect? How did you decide how many participants you need and whether this will be enough for your proposed analysis?

**Planned deliverables**: Will you present at PAS? Do a Grand Rounds? Reviewers will be interested in studies that lead to a published paper, national conference presentation, and/or additional grant funding. If you’ve never published before, or have limited publications, plan to address this and describe your approach for success for this project.

**BLANK TEMPLATE**

Proposed title:

Summary/Background/Significance

Purpose:

Specific Aim 1:

Specific Aim 2:

Research design/methods:

Planned deliverables: